POLICY 14

Partnerships, Due Diligence and Independence

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Purpose and scope

Partnerships must advance TBGN's work and protect participants, resources and independent judgment.

Before making a commitment

Verify a partner's identity, standing, relevant history, safeguarding, information practices and conflicts. Document responsibilities, deliverables, contacts, finance, data roles, intellectual property, brand use, insurance, dispute handling and exit terms.

Reject referral or placement incentives that create hidden conflicts or exploit participants. Evidence-informed policy discussion must respect funding terms and avoid implying government endorsement without authorization.

Review and exit

Review performance and concerns. Suspend or terminate relationships where serious fraud or safeguarding risk requires action. Record escalation, decisions and outstanding obligations.

Digital partnerships

Address data ownership, privacy, cybersecurity, safeguarding, intellectual property, evaluation, continuity and exit in vendor terms. Seek authorization before representing a preview, reviewer invitation or informal discussion as a partnership.

Records and review

The responsible lead keeps the records needed to demonstrate implementation, including relevant approvals, training, checks, incidents and corrective actions. Review this policy at least annually and after a material incident, change in law or funding, or significant program expansion. Refer material changes to the authority designated by Potter's House.

Standards for AI-assisted work

Use approved tools for a defined learning or operational purpose. A person reviews AI-assisted work, checks substantive claims against reliable sources and decides what to use. Protect private information, disclose material AI use and provide an accessible alternative where needed. Record the purpose, tool and permissions, privacy checks, verification, incidents and follow-up.